



ADDENDUM NO. 1

April 16, 2018

REQUEST FOR PROPOSALS (RFP-2018-07)

FOR

PHYSICAL NEEDS ASSESSMENT AND PHA ENERGY AUDIT

The following clarifications, amendments, additions and/or deletions are hereby made a part of the RFP for "*Physical Needs Assessment and PHA Energy Audit*". This Addendum addresses DHA responses to vendor's questions regarding the aforementioned RFP and DHA's response to same.

DHA's RESPONSE TO QUESTIONS:

1. The scope asks for cost reasonableness analysis, if needed, of project planned for future modernization, as well as the development of strategies to deal with problems affecting long-term viability. How many sites does DHA have in the pipeline for modernization, where this scope item might be requested?

At the present time there are no new developments planned.

2. Does DHA expect the scope of services to include ACM or lead surveys at all sites?

No.

3. The PNA scope item 1 calls for the update of existing PNAs, based on walk-through inspections. Is it correct to assume that PNAs exist for all in-scope sites, that these reports will be provided to the selected PNA/Energy Audit vendor, and that DHA would prefer that the existing reports be updated?

Yes.

4. Can DHA provide an existing PNA report for a sample site?

A sample can be provided to the selected firm.

5. Are RS Means and internal cost databases based on past public housing project experience acceptable sources of estimated pricing?

Yes.

6. Does the business need to be registered in Texas?

No.

7. Is the housing authority requiring a PE registered in Texas on the team?

Not required, but preferred.

8. What constitutes a "certification statement that the firm is not debarred, suspended, or otherwise prohibited from professional practice by and federal, state, or local agency?" (page 5 of RFP, section B, item 3). Who needs to certify this statement?

Certification needs to be certified by the CEO, President, etc. of the firm submitting the RFP. The certification needs to be a statement on the firm's letter head stating "that the firm is not debarred, suspended....." The certification should also be notarized.

9. Will the Dallas Housing Authority be providing utility data for the Energy Audits? And If so, in what format will utility data be provided?

Water and gas can be provided form previous billings from the utility company. The tenant pays for the electricity, DHA provides an allowance.

10. What is the sampling rate of Single Family Homes and the Scattered Site Homes for the Energy Audit portion of the site?

All 89 single family homes will be sampled since they are all different. A sampling of the scattered site homes will be sufficient since they are similar in design.

11. Can the Dallas Housing Authority provide descriptions of physical location for the Scattered Sites and Single-Family Homes?

Yes.